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| **Proposal Intake Form** | | | | | | | | | | |
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|  | | | | | Today's Date: | | | | |  |
| **General Information** |  | | | | | | |  | | |
| Principal Investigator: | | |  | | | | | |  | |
| Proposal Title: | | |  | | | | | |  | |
| Sponsor Agency: | | |  | | | | | |  | |
| Solicitation/RFP: | | |  | | | | | |  | |
| Due Date: | | |  | | | | | |  | |
| **Budget Information** |  | | | | | | | | | |
| Total Budget: | |  | | | | Award Length: |  | | | |
| KGI Direct: | |  | | | | Start Date: |  | | | |
| KGI Indirect: | |  | | | | End Date: |  | | | |
|  | | | |  | |  | | | | |
| KGI PI | | | | Percent effort or overload/release | | Role | | | | |
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| **Faculty Personnel** | | | |  | |  | | | | |
| Name | | | | Percent effort or overload/release | | Role | | | | |
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| **Other KGI Personnel (enter name or TBD):** | | | | | | | | | | |
| Name | | | | Percent effort | | Role | | | | |
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| **Performance Sites / Subcontracts / External Consultants and Collaborators** | | | |
| **Is KGI:** Primary | | Subcontractor | |
| **If KGI is primary, any subs or consultants:** | |  | |
| Yes | |  | |
| No | |  | |
| **If KGI is primary, who is sub/consultants:** | |  | |
| **If KGI is sub/consultant, who is primary:** | |  | |
| **Conflicts of Interest received:** | | **Does any investigator have a conflict:** | |
| Yes | | Yes | |
| No | | No | |
| **Does the project use animals?** | | **Is work BSL1/procedures with hazards:** | |
| Yes | | Yes | |
| No | | No | |
| **Additional equipment required:** | | **Additional space/renovations needed:** | |
| Yes | | Yes | |
| No | | No | |
| **Is there intellectual property potential:** | | **Does research use human subjects:** | |
| Yes | | Yes |  |
| No | | No |  |
| **Allowable Indirect Cost Rate applied:** | | **Does the proposed budget include cost-sharing:** | |
| Yes | | Yes |  |
| No: If NO, what is the IDC rate: |  | No | |
| **Acknowledgment / Approval:** | |  | |
| By signing, the KGI PI acknowledges and certifies:  (1) that the information submitted within the application is true, complete and accurate to the best of the PI’s knowledge; (2) that any false, fictitious, or fraudulent statements or claims may subject the PI to criminal, civil, or administrative penalties; and (3) that the PI agrees to accept responsibility for the scientific conduct of the project and to provide the required progress reports if a grant is awarded as a result of the application. | | | |
| Yes | |  |  |
| No | |  |  |
| **Signatures:** | | | |
| KGI Contact PI | |  | |
| Director, ORSP | |  | |
| Dean of School | |  | |